



Monno Ceramic Industries Ltd.

9 Wyre Street, Wari, Dhaka-1203, Bangladesh

NOTICE OF THE FORTIETH ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT the Fortieth Annual General Meeting of the shareholders of Monno Ceramic Industries Limited will be held on Saturday, December 11, 2021, at 12:00 noon Virtually by using **Digital Platform** as per BSEC order SEC/SRMRC/04/231/91 dated March 31, 2021 through the link <https://monnoceramic.virtualagmbd.com>, to transact the following businesses:

1. To confirm the proceedings of the Thirty Ninth Annual General Meeting held on Monday the 28th December 2020.
2. To receive, consider and adopt the Directors' Report and Audited Financial Statement of the Company for the year ended the 30th June 2021 along with the report of the Auditors thereon.
3. To declare 10% Cash Dividend to the Public Shareholders other than Sponsors and/or Directors for the year ended on June 30, 2021.
4. To retire & re-elect of Directors.
5. To appoint Auditors for the year ending 30 June 2022 and to fix their remuneration.
6. To appoint Corporate Governance Auditors for providing a certificate on compliance with Corporate Governance Code for the year ending June 30, 2022, & to fix their remuneration.

By order of the Board,

Sd/- Nasir Uddin FCS

Company Secretary

Dated: Dhaka, the 28th October 2021.

Notes:

1. November 23, 2021, is scheduled as Record Date. Shareholders whose names would appear in the Register of Members/CDS record on the record date would be entitled to attend virtual AGM and vote thereat and also to receive dividend.
2. Any member of the Company entitled to attend and vote at the AGM may appoint a proxy to attend and vote on his/her behalf. The proxy form, with duly affixed revenue stamps of Tk.20.00, should be submitted at the Liaison Office of the Company at 9, Wyre Street, Wari, Dhaka-1203 not less than 48(forty-eight) hours before the time fixed for the AGM.
3. The Shareholders will join the virtual AGM through the above link prior to 24 (twenty-four) hours of the meeting. The Shareholders will be able to registration, comments and vote before commencement of the AGM and during the AGM.
4. No gift or benefit in cash or kind shall be paid/offered to the shareholders in the AGM as per BSEC Circular No.SEC/CMRRCD/2006-193/154 dated 24.10.2013.