



Monno Agro & General Machinery Ltd.

9 Wyre Street, Wari, Dhaka-1203, Bangladesh

NOTICE OF THE FORTY THIRD ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT the Forty Third Annual General Meeting of the shareholders of Monno Agro & General Machinery Ltd. will be held on Saturday, December 11, 2021, at 11:00 a.m Virtually by using **Digital Platform** as per BSEC order SEC/SRMRC/04/231/91 dated March 31, 2021 through the link <https://monnoagro.virtualagmbd.com> to transact the following businesses:

1. To confirm the proceedings of the Forty Second Annual General Meeting held on Monday the 28 December 2020.
2. To receive, consider and adopt the Audited Financial Statement for the year ended on June 30, 2021 together with Report of the Directors' and Auditors' thereon.
3. To declare 10% Cash Dividend to the Public Shareholders other than Sponsors and/or Directors for the year ended on June 30, 2021.
4. To retire & re-elect of Directors.
5. To re-appoint the Managing Director, Mrs. Huron Nahar Rashid, in view of her intention to continue for another term of five years commencing on the 25th September 2021, as per section 110 of the Companies Act 1994 and to fix her remuneration, as recommended by the Board, subject to the approval of the shareholders.
6. To appoint Auditors for the year ending 30 June 2022 and to fix their remuneration.
7. To appoint Corporate Governance Auditors for providing a certificate on compliance with Corporate Governance Code for the year ending June 30, 2022, & to fix their remuneration.

By order of the Board,
Sd/- Benoy Paul ACS
Company Secretary

Dated : Dhaka, the 28th October 2021.

Notes:

1. November 23, 2021, is scheduled as Record Date. Shareholders whose names would appear in the Register of Members/CDS record on the record date would be entitled to attend virtual AGM and vote thereat and also to receive dividend.
2. Any member of the Company entitled to attend and vote at the AGM may appoint a proxy to attend and vote on his/her behalf. The proxy form, with duly affixed revenue stamps of Tk.20.00, should be submitted at the Liaison Office of the Company at 9, Wyre Street, Wari, Dhaka-1203 not less than 48(forty-eight) hours before the time fixed for the AGM.
3. The Shareholders will join the virtual AGM through the above link prior to 24 (twenty-four) hours of the meeting. The Shareholders will be able to registration, comments and vote before commencement of the AGM and during the AGM.
4. No gift or benefit in cash or kind shall be paid/offered to the shareholders in the AGM as per BSEC Circular No.SEC/CMRRCD/2006-193/154 dated 24.10.2013.